



**FULLTIME FACULTY OPPORTUNITY
Non-Tenure Track
2018-19 Academic Year**

**Assistant Professor (NTT)
Mathematics**

Deadline to submit materials: January 31, 2018

Academic contract: August 1, 2018 – June 30, 2019

Notre Dame College is searching for a caring, dynamic, knowledgeable assistant professor of mathematics. Candidate must demonstrate a strong commitment to undergraduate teaching in a liberal arts environment and an understanding that each student is our most important student.

RESPONSIBILITIES: The successful candidate will be able to provide high level instruction for a variety of courses within the undergraduate mathematics program including lower level general mathematics courses as well as upper level majors' courses such as Differential Equations, Numerical Analysis, Advanced Probability and Statistics, and Linear Algebra. In addition, all faculty members are expected to participate in professional development activities, assist students in their personal and professional development, and participate in college service and faculty governance.

QUALIFICATIONS: Candidate must have an earned a master's degree or higher (PhD preferred) in Mathematics or other closely related field. Special attention will be given to PhD and Masters of Mathematics candidates.

Preferred qualifications:

- Successful high school/college teaching experience of at least 3 years
- Experience in developing curriculum and assessment
- Experience in teaching the upper level mathematics classes
- Demonstration of collegial teamwork
- Experience advising undergraduate students
- Experience with instructional technology to facilitate student learning

APPLICATION PROCESS: Interested parties should submit an application including a cover letter, curriculum vitae or resume, transcripts (unofficial is acceptable) and philosophy of teaching statement to careers@ndc.edu. Deadline for submission is January 31, 2018 with interviews taking place in February. Candidates should have 3 letters of recommendation available should they be invited for an interview.