



CLERY Act Compliance Notice for Prospective Employees

The CLERY Act for campus crime reporting mandates that the Notre Dame College notify prospective employees (faculty, staff, and student) of the existence of the annual crime report, what is in it, and where to get it. As a College, we must comply with the CLERY Act. This means we must supply the following Summary Statement to all prospective faculty, staff and other employees.

Summary Statement

With recent amendments to The Student Right to Know and Campus Security Act of 1990 (re-named the CLERY Act), we are now able to publish our campus safety information for the College community via the World Wide Web.

The Notre Dame College annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings owned or controlled by Notre Dame College; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security and police, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters. You will find the [Campus Safety Reports](http://www.notredamecollege.edu/resources-and-services/campus-safety-and-security/crime-statistics) on the College Police web site (<http://www.notredamecollege.edu/resources-and-services/campus-safety-and-security/crime-statistics>) or you can obtain a copy by contacting the Notre Dame College Police Department at (216)-373-5212.

Notes:

1. "Prospective" has been interpreted to mean those who are invited for an interview (including those interviewed by telephone).
2. We must also notify those who are hired via processes that don't include interviews (waivers, post-docs, temporary employees, etc.) at the time of hire.
3. The law has been interpreted to apply to initial appointments and not re-appointments.
4. Work-study students will be made aware of the campus crime report as part of their enrollment in the w/s program. All other student employees (graduate and undergraduate) must be notified by the Department at the time of hire.
5. Because the spirit of the law is to ensure that members of our community, and those who seek to become part of our community, are aware of the occurrence of crime on campus, it may be easiest to think about this in terms of notifying anyone in your Department who enters the human resources system in any way, for the first time. This includes individuals with non-salaried appointments.