

Principal Licensure Program

The Office of Professional Development at Notre Dame College offers the Principal Licensure Program for educators interested in a career as a school principal or administrator. Educators can obtain the necessary coursework by enrolling in this 8-course (24 credit), online endorsement program. The cost for each course is \$1,000. The program can be completed in 24 months.



Requirements for admission include:

- *A Master's degree and current teaching license.
- *Proof of credentials, including current teaching license and/or certificate along with all transcripts.
- *One year of teaching experience.
- *Two personal letters of recommendation from principals or other district leaders.
- *A current Bureau of Criminal Investigation (BCI) check or verification of current BCI check.
- *A statement of purpose* submission due by completion of first course.

All documents can be sent to the Office of Professional Development, 4545 College Road, South Euclid, OH 44121.

Students must start the program with ED640 and conclude with ED646 and ED647.

NEED A MASTER'S DEGREE? Contact Crystal Howitt at 216-373-6386 for more information on our Master of Education with a concentration in Educational Leadership.

***Statement of purpose should include an expresses commitment to lead a school/district, respond to challenging leadership conditions and demonstrate strong instructional leadership. It should also show an understanding of desirable leadership characteristics, including self awareness, social awareness, self-discipline, and effective management skills. Your statement should not exceed three pages.**

COURSES IN THE PROGRAM

INCLUDE:

ED640: School Management and Educational Leadership

ED641: Personnel Administration and Supervision

ED642: School Finance and Business Functions

ED643: School Law

ED644: Educational Politics, Policies and Community Relations

ED645: Principal's Role in Assessment and Accountability

ED646: Internship for School Principals I

ED647: Internship for School Principals II

Upon completion of the coursework, participants must then obtain a passing score on the OAE's Educational Licensure exam.

Visit

www.notredamecollege.edu/professionaldevelopment for more educational opportunities.