JOB POSTING

Job Title: Director of RN/BSN Nursing Program
Department: Division of Nursing
Supervisor: Chair, Division of Nursing

General Job Description:
This position is responsible for the implementation of an accredited undergraduate RN/BSN Program consistent with the mission and goals of the Division and the College. The Director collaborates with online and campus based faculty and support resources to foster student success and program effectiveness in a distance learning environment.

Specific Responsibilities:
• Provides leadership for the teaching/learning practices, curricular development and evaluation of program outcomes
• Works collaboratively with the Chair of the Division of Nursing and the Dean of the Finn Center for Adult, Graduate and Online Programs to develop admission policies and procedures to support the selection of candidates for the RN/BSN program
• Directs the design and dissemination of program information and application materials on the web and in other formats.
• Directs the process for Adjunct faculty recruitment, interviewing and selection of faculty for the RN/BSN program and collaborates with the Chair to determine their assignments
• Directs the development and implements the orientation of faculty and students new to the program
• Serves as the academic advisor for student progress in the program, post program completion education plans and career development opportunities
• Coordinates the students in the capstone preceptor requirements and establishes affiliation agreements when indicated
• Demonstrates a commitment to the philosophy and mission of the College and the Division of Nursing
• Performs other duties as assigned by the Chair of the Division of Nursing

Required Qualifications:
• Master of Nursing degree from an accredited program
• Five to 8 years in nursing care of acute/chronically ill
• 5 years teaching experience with a minimum of 3 years in distance learning environment
• Current unencumbered licensure as a registered nurse in Ohio; or eligible for Ohio licensure
• Excellent verbal and written communication and interpersonal skills
• Eligible for faculty appointment

Preferred Qualifications:
• Doctoral degree in Nursing: PhD/DNP or active enrollment
• 2-3 years Administrative experience in pre/post licensure nursing program
• Experience in curricular development
• Experience in distance learning program development

Please submit cover letter, resume or CV and salary requirements to: careers@ndc.edu