Extra Curricular Move In Day (Band, Cheerleading)

Sunday, August 17th 12:00PM – 2:00PM

The process will be as follows:

A. Step #1 Check in with BAND/Admissions in The Office of Admissions – Center of Administration Building

B. Step #2 FAST PASS? Check in with Residence Life
   a. Residence life will be set up on the 1st floor of the Administration Building
   b. All Student Performers (Residents and Commuters) will check in.
      i. Resident students who are financially cleared will be given their room key
      ii. Financially cleared students can move into their room
      iii. Commuter students who are financially cleared will be officially checked in and thanked for completing the process.

C. Step #2 NO FAST PASS?
   a. All students who are not financially cleared will be sent to student services.
   b. Visit Student Services
      i. Students will visit student services if they are not financially cleared.
      ii. Student services will resolve all issues with the student.
      iii. Student services will give the student a cleared pass to submit to the Residence Life Station.
      iv. Students will report back the Residence Life Station with their cleared pass.

C. Check In with Residence Life
   i. Students will submit cleared pass to the Residence Life station.
   ii. Resident students will obtain their room key.
      1. Student can begin moving into their room at this point.
   iii. Commuter students will be officially checked in and thanked for completing the process.

D. Step #3 MOVE IN!!!

E. Step #4 Band Meeting in Regina Auditorium at 3:00PM!!

GET A FALCON FAST PASS: Info on My.NDC.edu

QUESTIONS???

- Questions about Band/Band Camp should be directed to Michael Martinek, Graduate Assistant for Preforming Arts (mmartinek@ndc.edu) 216-373-6499
- Questions about Admission/Housing/Scheduling/Student Accounts/Financial Services should be directed to Brandy Viol, Asst. Director of Enrollment for the Performing Arts (bviol@ndc.edu) 216-373-6481