CRIMINAL INCIDENT

WHAT YOU SHOULD DO
1. Report any crime in progress on campus to NDC Police/Security at 368-3333
2. Report any crime in progress off campus in South Euclid to the South Euclid Police at 381-1234, or call 9-1-1.
   a) In both cases, tell the officer your name and your location
   b) Give a description of what is taking place
   c) Give a thorough description of any suspect(s); physical description, clothing, vehicle information and direction of travel
   d) Tell the officer if there are any injuries and the extent of those injuries
   e) Stay on the phone with the officer until he/she ends the conversation
   f) Give the officer a phone number where you can be reached if more information is needed
3. If you have been a victim of a crime or witness to a crime, follow the same steps above
4. To report routine or non-emergency incidents, call NDC Police/Security at 373-5288

WHAT WILL HAPPEN
1. NDC and/or South Euclid Police officers will respond to the incident, take appropriate action, render any assistance needed and gather report information
2. Other agencies or NDC personnel will be notified as necessary
3. Be prepared to give a statement, both verbally and in writing to police